

INFORMATION ON THE PROCESSING OF PERSONAL DATA PURSUANT TO ART. 13 - GDPR 2016/679

Data subjects: People for personnel selection

Dear Data Subject,

We inform you that, in accordance with European Regulation 2016/679, your data will be processed in compliance with the principles of “**lawfulness, fairness and transparency**” (art.5, letter a), and we will provide you with the following information (art.13):

- 1. Data Controller:** TEAM BYTE S.R.L.
Headquarters: Via Calestano, 17 - 43035 Felino (PR)
Contacts and contact details: tel. number (+39) 0521 643139 - email: info@teambyte.it

The Data Controller is responsible for the legitimate and correct use of your personal data and can be contacted for any information or request.

2. Data processed, Purposes, Legal Basis:

Purposes	Data Processed	Legal Basis
Selection of personnel for establishment of the employment relationship	<ul style="list-style-type: none"> - Name, address or other elements of personal identification; - Unique taxpayer reference number and other personal identification numbers; - Gender m/f; - Contact details (telephone number, e-mail, etc...); - Job (Current employment, previous employment, résumé); - Data relating to the family or to personal situations; Education and culture. 	Legitimate interest of the Data Controller (Article 6, letter f)

- 3. Retention period of personal data:** data shall be kept for a maximum of 12 months.
- 4. Data processing method:** your data shall be processed either in paper format or by automated means.
- 5. Recipient categories:**

We inform you that your data will be stored at our headquarters and will be communicated exclusively to parties expressly authorized by the Data Controller, competent for the performance of services necessary for proper management of the relationship, with a guarantee of protection of the rights of the data subject.

Your data will not be disseminated and will not be transferred to any non-EU country or International Organisation.

- 6. We also inform you of the following rights you may have against the Data Controller:**
 - Right of access by the Data Subject (art.15).
 - Right to rectification (art.16) or right to erasure (art.17).
 - Right to restriction of processing (art.18) or right to object (art.21).
 - Right to data portability (art.20).
 - Right to revoke the consent given for one or more specific purposes, at any time, without prejudice to the processing carried out prior to the withdrawal of consent (of which they may request cancellation).
 - Right to propose a complaint to the Guarantor for the protection of personal data (art.77)

Finally, we inform you that the provision of your personal data is necessary for the management of personnel selection procedures and the refusal to provide them implies the impossibility to exactly fulfill the pre-contractual obligations and to give information on personnel selection procedures